



This exhibitor manual contains the rights and duties of exhibitors during the set-up, development and dismantling of the Symposium on Defense Research and Production - 2011 (SINPRODE 2011).

This manual also states the technical rules and procedures for be followed for the set-up, maintenance and dismantling of booths during the development of SINPRODE 2011, to be held at “Costa SALGUERO” exhibition center from September 8 through 11, 2011.

These rules and procedures shall be complied with by the participating exhibitors, their employees and any personnel they may hire.

The exhibition site’s physical facilities, the services to be provided and registration forms to be filled out to participate in the exhibition are described in the various chapters of this Manual.

Compliance with the times set forth for the different stages of the exhibition and the knowledge of the rights and duties of exhibitors are essential factors to guarantee the success of this event.

The Executive Committee holds the right to decide on such special cases not specifically provided for or else omitted in this manual. The Executive Committee is also entitled to set new rules necessary for the best performance of the event.

Exhibitors are solely liable for the compliance of terms and conditions stated in this manual by their employees and companies contracted to carry out work on their booths. Exhibitors will take on the corresponding responsibility arising of non-fulfillment of labor, social security and/or tax rules/provisions according to the appropriate laws in force.

Please, contact us in case of doubt once you have read this manual carefully.

The Executive Committee.

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SINPRODE 2011

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AUTHORITIES AND AGENDA

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. SINPRODE 2011

MINISTERIO DE DEFENSA – SECRETARÍA DE PLANEAMIENTO – DIRECCIÓN GENERAL DE PLANIFICACIÓN INDUSTRIAL Y SERVICIOS PARA LA DEFENSA – COMISIÓN ORGANIZADORA - AZOPARDO 250 – 13 Floor - CITY OF BUENOS AIRES – ZIP CODE 1328
REPUBLIC OF ARGENTINA – Phone No.: (54) 11 – 4346 – 8800, Extensions No.: 4339/4344 – 4338/4341 – E-Mail: informes@sinprode.mil.ar –
sinprode@gmail.com

1.1. AUTHORITIES OF SINPRODE 2009

a. Executive Committee

PRESIDENT	Under-secretary for Scientific Research and Technological Development	Dr. Mirta Susana Iriondo
EXECUTIVE DIRECTOR	Director of SINPRODE	Col. Martin Rolando
EXECUTIVE SECRETARY	Secretary of SINPRODE	Navy Cpt. Carlos M Larenza
ACADEMIC COORDINATOR		Dr Carlos de la Vega
MEMBERS	Representative / Army (EMGE)	Mj. Adolfo Ferrario
	Representative / Joint Staff (EMGFAA)	Navy Captain Jorge T Tor-mey
	Representative / Navy (EM-GARA)	Air Force Col. Alfredo Roque Di Mascio
	Representative / Joint Staff (EMCFFAA)	Commander. Omar Rene Vera

1.2. AGENDA AND EVENT SCHEDULE

DEADLINE	ACTIVITY
July 3	Sending of the Acceptance Agreement (1)
September 5	Start of the Exhibition Set-up period
September 7	End of Booth set-up and installation
September 8	Exhibition starting date
September 11	Exhibition ending date and Booth dismantling
September 13	End date for Booth dismantling

- (1) The acceptance agreement must be accompanied by the exhibitor performance bond (THREE THOUSAND PESOS (\$3,000.00) and check payable to MINISTERIO DE DEFENSA). Failure to submit the acceptance agreement and performance bond shall render the booth reservation null, without the right to any claim.

SCHEDULE

ACTIVITY	DAY	MONTH	TIME
INFRASTRUCTURE SET-UP	05	SEPT	1400 a 2400
Booth SET-UP – No panels	06	SEPT	0800 a 2400
Booth SET-UP – Panels	07	SEPT	0800 a 2400
EXHIBITION	08 / 11	SEPT	0900 a 1900
	09/11		1000 a 1900
	10 y 11/11		1000 a 1800
INFRASTRUCTURE DISMANTLING	11 / 13	SEPT	2030 a 2400
			0800 a 2400

The staff appointed by the exhibitor to be responsible for the Booth must be present at all times.

1.3. CENTRO COSTA SALGUERO

Centro Costa SALGUERO is the most modern exhibition center in the CITY OF BUENOS AIRES, specially designed and built for the performance of any kind of exhibitions, trade shows, conferences and events of this kind.

It is located in a privileged location that allows a quick and easy access from anywhere in the city, using any means of transport.

This exhibition center is situated on the coastal area adjacent to the City Airport (Aeroparque) in an area greatly visited by tourists and local people.

This site has been chosen due to the facilities it offers to this prestigious event which help display participating exhibitors.

For this exhibition, Pavilions 1, 2, 3, and 4 (11,600 sq meters), auditoriums A y B (830 m²), the open area situated between pavilions 1 and 2 (4,300 m²) and parking lots will be made available.

Please find below a view of the exhibition center showing the space and premises available. Their more specific details are explained in the various sections of this Manual for a better understanding. If you wish to obtain more information on the exhibition site, please visit: www.ccs.com.ar.

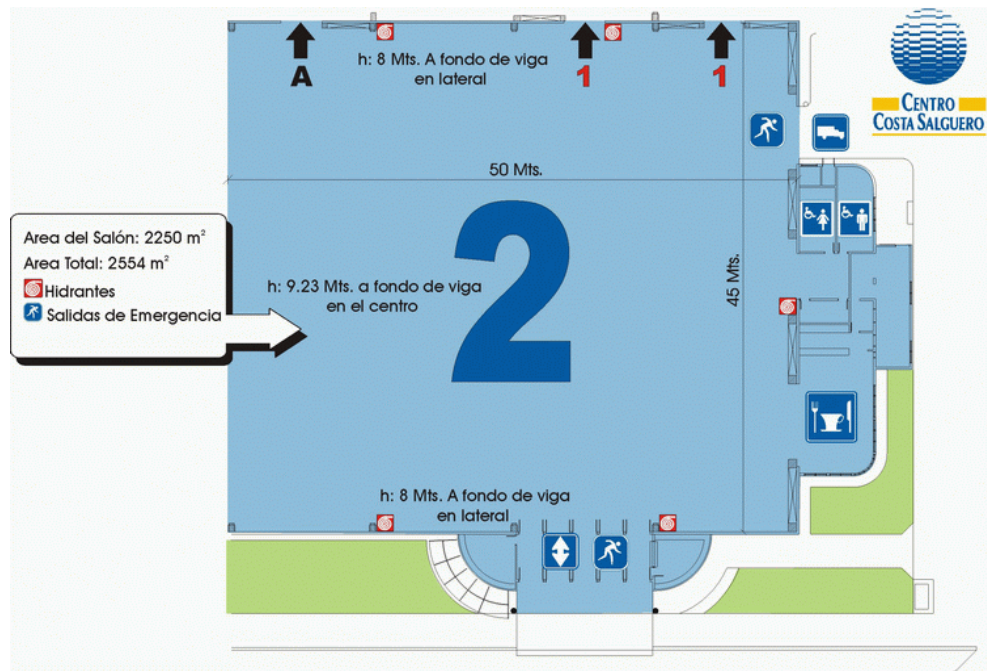
a. Plan



b. Pavilion 1



c. Pavilion 2



d. **Pavilion 3**



e. **Pavilion 4**



GENERAL PROVISIONS

2.1. OVERVIEW

In addition to the rules set forth by Centro “Costa SALGUERO”, and considering that the purpose of this manual is to ensure a smooth coexistence of exhibitors to best leverage their potential during the exhibition, it is of essence to follow and comply with the rules contained in this document.

This will facilitate a coordinated effort by the Executive Committee and each exhibitor in the preparation, performance and development of scheduled activities.

The Executive Committee is the only entity that holds all the rights of the decision on any issue related to the organization and conduct of SINPRODE 2011.

The exhibitors are solely and exclusively responsible for the safety of their in-house and contracted staff for participation during the conduct of SINPRODE, and are required to include a clause with Insurance Companies they may contract whereby the National State, the Ministry of Defense of Argentina, the Joint Staff of the Armed Forces and the Executive Committee of SINPRODE 2011 may be held harmless from any liabilities related to any injuries that may arise.

2.2. REGISTRATION

To take part at SINPRODE 2011 (Static Booth Exhibition), it is required to fill in and submit the appropriate Registration Form prepared to that end.

Registration applications received after the due date will not be considered. The registration (submission of registration forms) may be done in person, by mail, fax or e-mail in an attachment. The exhibitor will be solely responsible for the method chosen in order to ensure that the Executive Committee receives such registration in due time.

The registration form is the document to be used for admission and evaluation of the participant and shall be considered as the only official communication on the participation of the exhibitor with a Booth at SINPRODE.

All registered exhibitors are required to register all their staff, either in-house or outsourced employed during the conduct of the exhibition (including the infrastructure set-up and dismantling periods). This is necessary for issuing the appropriate identification badges.

2.3. CREDENTIALS

The use of Credentials shall be an essential condition for all personnel accredited (registered) for entry and stay at the exhibition site during the development of SINPRODE 2011.

The purpose of this rule is to facilitate the control that may allow an acceptable level of security of facilities, materials and people.

As stated in the registration form, Credentials will be distinct and well differentiated. This will allow the bearer to stay in the premises exclusively designated for the conduct of the event.

Individuals who may not display their Credentials at all times shall not be allowed to enter or stay at the exhibition site except for such places and hours set for general public access.

Credentials will be available at Suite No. 27, 13th Floor, Joint Staff of the Armed Forces (Mondays thru Fridays: 9:00 am / 12:00 pm) as from xxxxxx, or else at the Registration Office of Centro Costa SALGUERO during the exhibition.

The exhibitor is solely responsible for the submission of registration forms and for picking up and distributing Credentials among its personnel.

2.4. PERFORMANCE BOND

In order to be allocated space for a Booth at SINPRODE, exhibitors shall furnish a performance bond. The amount shall be THREE THOUSAND PESOS (\$ 3,000.00) payable by check drawn to the Ministry of Defense dated on September 5, 2011. Such bond shall be issued before July 3, 2011 Failure to submit the bond check shall automatically cancel the registration and booth booking without the right to any claims by the applicant of a booth space in the exhibition.

The Executive Committee shall execute the Performance Bond in the following cases:

WITHHOLDING	CAUSE
100 %	Absence of exhibitor during SINPRODE exhibition
50 %	Presence after due date
50 %	Booth is dismantled before the date and time specified to that end. (Schedule for entry, booth set-up, dismantling of Booth and exit from the Exhibition Center).
Total amount of damage	Verified damages made to the Facilities of Centro Costa Salguero

Furthermore, the Executive Committee holds the right to enforce, in coordination with the authorities of Centro "Costa SALGUERO", either partially or totally, the Performance Bond in case of damages at the exhibition site intentionally or unintentionally caused by any member of the staff registered by the exhibitor, whether such causes have been previously considered or not.

2.5. BOOTH STAFF

Each exhibitor is solely responsible for the knowledge and compliance of provisions stated in this Manual by the staff appointed to work at the exhibitor's booth.

Hiring under-age individuals is not allowed under any circumstances.

Booth staff shall behave with good manners and education at all times.

The Executive Committee holds the right, without prior notice to the exhibitor, to escort out and/or forbid the entry to the exhibition center to any registered person who, at his sole discretion, does not comply with this provision.

2.6. BOOTH SET-UP AND DISMANTLING

The Executive Committee will facilitate the general booth set-up free of charge to participating exhibitors. Such installation will be carried out by a company specialized in this kind of construction with a recognized track record.

Once the participating exhibitor is registered (upon submission of the Booth Request - Terms Acceptance Agreement – Performance Bond), the Executive Committee will furnish the exhibitor's information to the company in charge of the booth set-up and dismantling so that both companies may arrange and coordinate details.

The scope of work of the Company contracted for booth set-up and dismantling is limited to infrastructure set-up. The booth interior mounting, including electric installations and decoration shall be under the exclusive responsibility of the participating exhibitor, who shall bear all costs.

The exhibitor may decide not to accept the services of the company offered by the Executive Committee at no cost.

An exhibitor who has chosen other construction companies and fitters for booth set-up must register these contractors at the time of registration. The exhibitor must also make the arrangements for their entry into the REGISTRY OF AUTHORIZED WORKERS and comply with the RULES AND REGULATIONS FOR CONSTRUCTION COMPANIES set forth by Centro Costa SALGUERO. Each exhibitor is responsible for this making all such arrangements as well as for any costs arising from them.

As regards construction workers, the Exhibition Center will give them a badge for their entry into the pavilions during the set-up and dismantling period. Any constructor who does not comply with the above-mentioned conditions may be prohibited from entering the premises and respective booth.

At any booth with a raised floor, a ramp must be installed for disabled people.

Said ramp must not have a gradient higher than 20% at any of its angles and must start at the existing finished-floor level and end at the booth's raised floor with no square edges or overhangings.

2.7. FLAMMABLES AND EXPLOSIVES

The Executive Committee privileges safety (people and facilities) over any other activity during SINPRODE 2011. Therefore, exhibitors must comply with the following rules to be allowed to participate in the event.

a. Vehicles

Vehicles exhibited must meet the following requirements:

- a.1. All openings to the fuel tank must be closed and sealed to avoid vapor exhaustion. This includes ventilations that these vehicle tanks normally have.
- a.2. The vehicle fuel tank must not have more than a quarter of its content filled with fuel or must contain fifteen (15) liters (whatever is lower in relation to the fuel tank's capacity)
- a.3. For the exhibitions or events where vehicles are not relevant but are used for display purposes (for example, a fire exhibition with two or three fire engines), at least one of the starting battery wires must be disconnected and sealed. Only the batteries powering the vehicle auxiliary power equipment are allowed to be connected if its display so requires.
- a.4. For exhibitions or events where vehicles are intended to be shown, item a.3 SHALL APPLY only at each day's closing and during set-up and dismantling, until the vehicle is completely removed from the exhibition site.
- a.5. Transferring fuel inside pavilions is forbidden. Vehicles must be towed or pushed in and out of pavilions according to the conditions detailed above.

Vehicles are not allowed to be started while the exhibition is open to the public.

b. Open flame devices and pyrotechnics

Open flame devices and pyrotechnics must not be used inside pavilions unless they meet the following requirements:

- b.1. Precautions must be taken to avoid the ignition of flammable materials.
- b.2. They should only be used on stages or platforms specially designed for that purpose.
- b.3. The use of pyrotechnics must comply with NFPA 1126 requirements or with any other rule offering equivalent protection conditions.
- b.4. The use of open flames in front of an audience must comply with NFPA 160 requirements or with any other standard offering equivalent protection conditions, or in case of candles used for a religious or ceremonial purpose.
- b.5. Food service is not included in this section.

c. Material in booths

- c.1. Combustible materials (such as marketing literature) in the booth shall be limited to a reasonable amount needed for one exhibition day. The storage of combustible materials behind the booth is forbidden.
- c.2. The following items are forbidden inside pavilions:
 - c.2.1. Compressed flammable gases (except for those used in the exhibited vehicles).
 - c.2.2. Flammable or combustible liquids.
 - c.2.3. Hazardous chemical materials or products.
 - c.2.4. Power lasers (Class II or higher).
 - c.2.5. Ammunition, Explosives and Pyrotechnics of any “non-inert” kind.
- c.3. Exhibitors who display weaponry, whatever its classification and type, must do it after such armament has been disabled. Furthermore, exhibitors must submit to the Executive Committee a list including the details of this type of Material before September 1, 2011.

2.8. AUDIO SYSTEMS

Pavilions have an installed loudspeaker network for public messages. Said network is operated from the sound cabins located in each of them.

For safety reasons and in order to preserve the structure of the Exhibition Center, said network is the only authorized system to transmit sound. No other loudspeaker network, other than the existing one can be installed in the premises.

Any exhibitor wishing to include background music in his booth must pay the corresponding rights to SADAIC, AADI – CAPIF, ARGENTORES and any other similar “Entity”. A copy of such payment receipt must be delivered to the Executive Committee before September 01, 2011 for background music permission.

The music volume shall not alter, interfere or interrupt the normal conduct of activities of the neighboring booth or give rise to any complaint or claim from other disturbed exhibitors. If such were the case, the Executive Committee shall be entitled to suspend background music in the booth in dispute without prior notice and/or to close said booth if such inconvenience is not solved.

SERVICES

3.1. SERVICES

Participating exhibitors will make use of different services free of charge. Their use shall keep this condition provided that special terms and conditions per service are met.

The consumption of electric power, gas and water necessary for the Booth operation is not included among the services offered free of charge.

At completion of SINPRODE 2011 and before the Performance Bond is returned, each participating exhibitor must pay for all services consumed to the satisfaction of the Ministry of Defense-Executive Committee of SINPRODE 2011.

Exhibitors may have any meters installed as considered necessary, at their own cost and only in their booth space. However, before installation they shall report it to Booth Committee for recording and control purposes.

3.2. PARKING

During the set-up and dismantling of the event, an exclusive sector for suppliers, booth constructors, decorators, etc will be established inside the general parking area. Only during such periods, shall parking be free of charge.

Costa Salguero´s general parking can also be used during the exhibition time (8th-11th- September) by paying the corresponding parking fee.

3.3. FIRST AID

During SINPRODE 2011 (including the Booth set-up and dismantling), a First Aid Area (for emergency medical assistance) will be available. In case of patients required to be transported, such transfer will be made by SAME ambulances supporting the event.

The physician in charge shall keep a Record of the patient's data, including the diagnosis, medication provided, transport service and the person in charge of such transport, as well as the medical center where the person is referred to. He/she shall also provide a detailed description of the accident including all data that may be helpful for follow-up of the accident such as date, time, place of the accident, any activity underway at the moment of the accident, time of the patient's transport and any other information that the physician may consider necessary to record.

3.4. FOOD SERVICE

A cafeteria and restaurant service will be available in the various pavilions at the expense of participating exhibitors.

3.5. TEMPORARY WAREHOUSES

The Executive Committee will not provide participating exhibitors with temporary warehouse service at the Exhibition Center.

It is forbidden to use the space provided for island-booths for storage purposes.

3.6. SECURITY AND SAFETY

a. Facilities and Materials Security (Physical)

During the development of SINPRODE 2011 (including booth set-up and dismantling), security staff shall be available to provide security for Booth facilities and materials as follows:

a.1. Pavilions' external security

Provided by *Prefectura Naval Argentina* (Argentine Coast Guard)

a.2. Security at pavilions and parking lot

To be provided by the Executive Committee in support of Centro Costa SALGUERO's permanent security provided by *Prefectura Naval Argentina* (Argentine Coast Guard).

At the end of each day, during the event, pavilions shall be closed and their entrance locked by Centro Costa SALGUERO's personnel under the supervision of the Executive Committee and *Prefectura Naval Argentina* (Argentine Coast Guard), thus coordinating all resources, including parking spaces, into the Integrated Security System of the Exhibition Center.

Car parking lots shall have a special security system that will allow a 24-hour control provided by Costa Salguero.

Internal booth security is of the sole responsibility of each exhibitor.

b. Safety

In order to protect the safety of people and solve any problem that may arise, specialized personnel from the booth construction company must remain at the exhibition site during the entire Exhibition.

Maintenance, electricity, and service personnel shall be at the disposal of exhibitors free of charge, only in case of serious simultaneous problems and during normal working hours at Centro Costa SALGUERO (7:30 am to 10.30pm and 7:30 am to 5:30am on the last set-up day and last exhibition day). Nevertheless, it will be necessary to previously coordinate requirements with the Executive Committee under the control of the Exhibition Center's Service Department.

The Executive Committee and Exhibition Center are released from any liability in case of injuries that the staff contracted by exhibitors may suffer for not using the foregoing services at their disposal.

c. Fire safety

In addition to specifications stated above, participating exhibitors are reminded to consider such binding measures provided for in Law 19.587 and Decree 351/79 on Occupational Health and Safety:

c.1. General standards

c.1.1. Booths / Islands

The layout of tables, chairs, stages, displays or other elements, either installed or used in the booth and/or island-booth shall comply with the following requirements:

- c.1.1.1. They shall not interfere with any exit area, its visibility or any exit sign, or obstruct access to fire extinguishing equipment.
- c.1.1.2. No exit area such as doors, aisles to doors, internal aisles and natural walkways can narrow the exit to public areas.
- c.1.1.3. For round or rectangle tables with seats arranged around them, the minimum separation between tables shall be 1.50 m.
- c.1.1.4. Longitudinal and crosswise aisles of a minimum 2.50m width shall be laid out in line with exits.
- c.1.1.5. In case of rectangular tables with a lecture-like layout of seats, the minimum separation between tables shall be 0.90m.

c.1.2. Decoration, coating and similar materials

The following materials are recommended for the construction of booths or other elements:

c.1.2.1. Non-combustible or limited combustibility materials.

Non-combustible material is any material that, as used and under proper assembly and use conditions, does not catch fire, burn, maintain combustion or release flammable vapors under fire or heat.

Materials that can pass the ASTM E 136 testing at 750 °C are considered non-combustible.

A *limited-combustibility* material is any material that, as used and under the established assembly and use conditions, has a heat release potential of 8,000 kJ/kg and does follow the definition for a *non-combustible* material.

Among those materials, it is possible to include:

- 1) materials with a non-combustible structural basis, a surface cover thickness not exceeding 3 mm and a flame spread rate lower than 50.
- 2) materials that differ from those described in 1) in the way they are used and thickness, do not have a flame spread rate higher than 25, do not show any evidence of a continuous progressive combustion, and are composed in such a way that the surfaces that may be exposed by a cut in the material in any plane do not have a flame spread rate higher than 25 nor show any evidence of a continuous progressive combustion.

c.1.2.2. Wood of more than 6.3mm (1/4") thickness or wood of less than 6.3mm (1/4") thickness treated with fireproofing by immersion with pressure.

c.1.3. The following are mandatory requirements for the materials detailed below:

c.1.3.1. Wall and ceiling coating, covering materials and image projection screens classified as RE2 (Very Low Flame Spread) tested according to IRAM 11910/1 and 11910/3 standards, with a maximum smoke specific optic density rate, for tests with and without flame, lower than or equal to 265, tested against IRAM 11912 standard.

c.1.3.2. Floor coating and cover with a CRF (Critical Radiant Flow) higher than 0.50W/cm², tested against IRAM-INTI-CIT G 77014 standard.

c.1.3.3. No textile hanging materials shall be allowed. If necessary, these materials shall need to pass the test established in NFPA 701 standard or any other equivalent testing standard for textile hanging materials.

- c.1.3.4. Acoustic or decorative material including but not limited to cotton, paper, straw, cane, moss, wood chips and other similar materials must undergo a flame retardant treatment. If a material has not undergone such flame retardant treatment, it shall not be allowed for use.
- c.1.3.5. Stages and platforms shall be constructed with non-combustible materials or limited-combustibility materials.

c.2. Exit and aisles

In addition to main access ways, which also used to exit the exhibition center, each pavilion has specially equipped exits with panic doors at the service gates leading to public side. Such doors are opened by pushing their cross bar to allow exiting.

c.3. Fire extinguishers and Firefighting facilities

Centro Costa SALGUERO has a network of fire hydrants distributed throughout its premises which shall be at sight at all times.

The necessary amount of fire extinguishers is provided at the exhibition pavilions, according to the specific use and flammability of the area. There will be one (1) 5kg-ABC fire extinguisher ever 200 m2.

Each exhibitor is responsible for installing in all booths larger than 50m² (covered and uncovered) a 2.5kg capacity multi-purpose chemical dry powder extinguisher per 50m², or a 5kg capacity multi-purpose chemical dry powder extinguisher per 100m². If more than one manual extinguisher is needed, others shall be distributed in the booth area and placed in a fixed visible area.

The pavilion's own fire extinguishers may not be moved to a different location, as they are part of the firefighting fixed installations.

Firefighting water piping may not be used as support or for the display of signs, banners or other similar items.

3.7. RESTROOMS AND CLEANING SERVICE

a. Restrooms

Each pavilion has restrooms for women, men and disabled people.

Soap dispensers, hand-dryers, paper towels and toilet paper will be available.

The restrooms´ maximum capacity for the public simultaneously available at the exhibition is:

PREMISES	RESTROOMS		TOTAL
	Ladies´	Men´s	
Pavilion No. 1	500	700	1,200
Pavilion No. 2	500	700	1,200
Pavilion No. 3	500	700	1,200
Pavilion No. 4	500	700	1,200
Total in General	2,000	2,800	4,800

b. Cleaning

Participating exhibitors are responsible for their booth cleaning.

No garbage bags can be placed in internal aisles, access doors leading to pavilions, emergency exits, etc. The free accumulation of loose waste in the above-mentioned places is not allowed.

3.8. ESSENTIAL UTILITIES

a. Electric Power

a.1. General

The electric power available at Centro Costa SALGUERO is 220/380 V and 50 cycles/sec alternating current, supplied by EDENOR S.A. utility.

Maximum installed power is 3,100 KVA and maximum power available per pavilion is 250 KVA.

The voltage percentage variation with respect to rated values may be up to 7%, according to power supply conditions set by EDENOR S.A.

Pavilions have auxiliary power outlets between 60 and 200 KVA as required. Their use may be available upon request.

Electric power shall be supplied to exhibitors from the perimeter electric boards (15 or 30 KVA fixed position, as the case may be) and/or from aerial boards (variable position along gantry beams of 30 KVA power each).

The cost of installation from the boards to booths/islands is to be borne by each exhibitor.

Construction and fitting workers shall be registered in the REGISTRY OF AUTHORIZED WORKERS and they must comply with the Exhibition Center's RULES AND REGULATIONS FOR CONSTRUCTORS.

A credential will be given to them to allow their entrance to the pavilions during the set-up period. Any constructor who does not comply with the foregoing conditions may be prevented from entering the Center and, thus, the booth will not be electrically powered.

In all cases, power connections shall be wired to the outlets already existing in the premises with wires such as workshop, sintenax or similar section lead-like wires according to power consumption required, in one continuous piece to avoid contact with sharp surfaces that may affect wire insulation.

The feeder cable shall be continuous and preserve the double sheath along all its way up to the entry to the electric board, not leaving any single wire at sight anywhere along the installation. If using terminals or cable presses, these must be inside the board and never at sight.

The ground wire shall have a 2.5 mm² minimum section and shall withstand the installation's short-circuit current. It shall not have any load breaking whatsoever and must not go through the differential switch. All metal supporting structures, supports, bases, columns, etc. for electric equipment or devices as well as the booth structure itself must be properly grounded.

The wiring on aisle floors, service gates, emergency exits or public circulation areas is not allowed.

a.2. Booths / Islands-booths

Each exhibitor will be responsible for his/her own booth / island-booth installation, considering the following conditions:

- a.2. 1. Booths must have an input electric board with a differential switch and thermo-magnetic protection with a suitable capacity for installed power. This board must be supplied with a stretch of workshop-type wire of a sufficient section for the estimated consumption or a 2.5 mm² minimum section that Centro Costa SALGUERO's personnel will connect to the perimeter or aerial boards as appropriate.
- a.2. 2. Single-phase connections shall only be allowed for powers up to 3 KVA. For higher power ratings, connections shall be three-phase. Single-phase consumption must be conveniently balanced in order to avoid detrimental imbalance in the installation.
- a.2. 3. GREEN-YELLOW "ground wires" and LIGHT BLUE "neutral wires" shall be compulsory.
- a.2. 4. The terminal board must have a thermo-magnetic general switch, ground terminal and differential switch per booth. Said board may not

be placed at ground level and must be fixed to some booth structural element.

- a.2. 5. Inside booths / island-booths, only wires isolated with led-free PVC in accordance with Iram 2183 Standard or the extra-flexible underground-type wire mentioned above may be used.
- a.2. 6. It is completely forbidden to use parallel-type wires.
- a.2. 7. Any halogen lamp placed below 2.5-meter high must have a mesh or glass protection to avoid contact with the lamp.
- a.2. 8. Any lighting device or neon sign requiring a special voltage must have an individual bipolar thermo-magnetic protection per installed booster transformer.
- a.2. 9. Neon signs placed below a 2.5-meter height must have an appropriate dielectric jacket to prevent possible contact with components.
- a.2.10. It is compulsory to use conductors from the INPUT BOARD to each engine's switches, starters with current limiter in any engine higher than 10 HP and safety devices for each.
- a.2.11. All machines must be grounded and those installed on the floor or at public reach must be protected against direct contact.
- a.2.12. For consumption higher than 30 KVA up to 60 KVA, two input boards must be necessary. Such considerations must be taken into account for each.
- a.2.13. For consumption higher than 60 KVA, Centro Costa SALGUERO has power reserves which require special wiring and, in some cases, may be outside the power meters of pavilion premises.
- a.2.14. The Executive Committee and Centro Costa SALGUERO have the authority to decide not to supply electric power if, in their view, the wiring does not comply with any standard and/or safety condition. Hence, they may limit the supply of power at their discretion whenever considered to affect the premise lines and installations due to overloading or safety reasons.
- a.2.15. The Executive Committee and Centro Costa SALGUERO are not liable for the malfunctioning, design defect or improper installation of the lighting and/or power fittings for booths / island-booths.

b. Water and Drainage

Centro Costa Salguero has plugs for water supply and drainage in its pavilion floors.

Any participating exhibitor must request connections (Booth Request Form), specifying whether water supply, drainage or both services are required.

Network connections shall only be performed by Centro Costa SALGUERO personnel.

This service is not included in the booth / island-booth set-up services offered free of charge to exhibitors.

For connection to the network, it will be necessary to use a ¾" male threaded connector, pipe suitable for 5 Kg/cm² pressure from the network, connection to a stopcock to be placed in an accessible location, and double clamps in all the accessories to the stopcock or threaded connectors. All materials must be provided and assembled by the person who may request the above-mentioned service.

For any connections that need to cross any aisles, ramps with no sharp edges and carpeted in a color contrasting the aisle carpet must be installed, with rampant planes of a gradient equal to 10% or lower.

3.9. PHONE – FAX – INTERNET SERVICE

a. Public Telephones

Centro Costa Salguero has 3 (three) public telephones located in Pavilions No. 4, 5 and 6; one coin public phone per pavilion and the others for use with magnetic phone cards.

b. Telephone Switchboard

Centro Costa SALGUERO has a telephone and Internet service provided by third companies. This is not included in the free-of-charge service offered by the Executive Committee for SINPRODE 2011. Therefore, each exhibitor participating with booth / island-booth is responsible for requested, contracting and cancelling any expenses related thereto.

Such third-party service consists of:

b.1. Telephone service

NORTHERN TELECOM's Telephone Switchboard installed at Centro Costa Salguero consists of DDE (Incoming Direct Dialing) digital frames, which provides an exclusive line for each booth or sector, thus rendering the operator service unnecessary.

Services offered include:

- b.1.1. Telephone line connection charge
- b.1.2. Communication cost (per Minute)
- b.1.3. Cost per telephone set provided
- b.1.4. With each connection, according to the service requested, a security deposit must be made pursuant to the following classification:
 - b.1.4.1. Local dialing
 - b.1.4.2. National dialing
 - b.1.4.3. International dialing

b.2. Internet service

b.2.1. Internet connection must be requested according to the following categories:

- b.2.1.1. 64 Kbps Speed.
- b.2.1.2. 128 Kbps Speed.
- b.2.1.3. 256 Kbps Speed plus all the capacity needed by the user.
- b.2.1.4. Use of intranet (for private links).
- b.2.1.5. Full Internet link through PC with no telephone consumption.
- b.2.1.6. Wi Fi Full Internet Access (no wires).

b.2.2. Technical requirements: Ethernet 10 T Base Network Interface Card.

b.2.3. Internal Wiring

This will be quoted once the ends to be linked inside pavilions are determined.

In order to do so, the technical department of the exhibitor must call the communications department of Centro Costa Salguero (Telefonía Vázquez S. R. L.) at 54-11-4777-5900.

Technical support will only be provided to standard operating systems (Windows, Unix, Unix clone, Mac OS, and others)

These services and prices will be updated in September 2011, available for exhibitors and requested to TELEFONÍA VÁZQUEZ S.R.L. at 54-11-4777-5900

FORMS

4.1. TERMS AND CONDITIONS ACCEPTANCE AGREEMENT



TERMS AND CONDITIONS ACCEPTANCE AGREEMENT FOR BOOTH SET-UP AND DISMANTLING AT SINPRODE 2011

In the City of BUENOS AIRES, on days of the month of July of 2011, Mr./Mrs./Ms , holder of Identity Document (DNI- LE- LC) No. on behalf of the company, organization or institution , hereinafter called **the exhibitor**, accepts, in full agreement, any and all of the following terms and conditions stated by the Ministry of Defense (MoD), hereinafter **the Executive Committee**, for the free set-up of a Booth at the Symposium on Defense Research and Production (SINPRODE 2011), hereinafter called **the event**, to be held from September 08 to September 11 (both dates included) of this year, from 9:00 am to 7:00pm at Centro "COSTA SALGUERO", hereinafter **the venue**, located at Avenida Costanera Rafael Obligado of this City.

FIRST: The exhibitor shall be allowed to set-up the corresponding booth on September 6 and 7 only, according to the Exhibitor Manual. The booth set-up shall be conducted in the area assigned by the Executive Committee, which is entitled to approve the presentation or request changes. If this were the case, such modification shall be carried out immediately. The Executive Committee holds the right to order the removal of all elements inside the booths in the event of failure to comply with the conditions established herein, or if booth elements have not been removed at the event's closing date.

SECOND: The exhibitor agrees to provide the Executive Committee a check to the order of the MINISTRY OF DEFENSE, dated on November 8, 2011 for the amount of THREE THOUSAND PESOS (\$ 3,000.00) at the signing of this agreement as Performance Bond for the payment of any damages that the exhibitor may cause to the venue. Such amount or the existing difference if appropriate (evidenced by the corresponding legal receipt issued by the venue), shall be totally reimbursed by the Executive Committee within TEN (10) working days after the date specified as the final closing date, provided that the exhibitor completely leaves the premises on the deadline set forth (September 13, 2011).

THIRD: The exhibitor is bound to give evidence of and provide the name and LAST NAME and identification document number of the person acting as representative and responsible for the booth to the Executive Committee up to ninety-two hours (92 hours) be-

fore the starting date of the exhibition. Furthermore, the exhibitor shall be bound to give evidence of and provide the name and LAST NAME and the number of the identification document of the person or persons who shall be exclusively subordinated to such agent for its normal operation. Their access shall depend upon the authorization of the Executive Committee.

FOURTH: The exhibitor shall be solely liable for compliance with the terms and conditions stated in the Exhibitor Manual and with rules established by the venue for booth set-up and dismantling, and for any damages that may occur in the venue premises from the starting date of preliminary activities and during booth presentation, including the collection, set-up, dismantling and complete removal of all materials used to carry out such activities from the event site and venue once SINPRODE 2011 comes to an end.

FIFTH: The exhibitor shall take all the responsibility (without delegating or sharing it with other persons or organizations) for any personal or property damages that the persons involved in its booth activity or those working for the exhibitor may suffer inside or outside the premises where the exhibition is held, whether such individuals are under the authority of the exhibitor or not. Exhibitor personnel do not hold any employment relationship with the National State or its bodies, thus releasing the latter from any responsibility or any obligation to such respect. In all the cases described hereunder, the National State –the Executive Committee- does not assume any responsibility whatsoever.

SIXTH: The exhibitor is solely and exclusively liable for any damages the National State, exhibitors, attendees, guests or any other third party, including the general public, may suffer or may be caused to their property due to causes related to the booth from the beginning of the preliminary necessary works for booth presentation until dismantling and removal from the exhibition site and venue, once SINPRODE 2011 comes to an end, including cases where the damage may be caused by third party's actions, Acts of God, force majeure, landslide, fire or any other disaster and due to any cause. In all cases stated in this clause, the National State –the Executive Committee- does not assume any responsibility whatsoever.

SEVENTH: The Executive Committee shall not assume any responsibility for the loss, robbery, theft, damage or destruction impairing the booth and its elements, including exhibited materials, thus leaving the sole responsibility to the exhibitor.

EIGHTH: The Executive Committee holds the right to revoke at any moment due to opportunity, convenience or any other reason, the authority to start the necessary works for the set-up and operation of the booth. In such case, the exhibitor shall completely and immediately remove all the elements from the event site. The Executive Committee holds the right to proceed according to the FIRST clause as regards material removal.

NINTH: The exhibitor is forbidden to sell any product and bring into the premises where the event is developed any kind of explosives, toxic elements or any product that may be hazardous for the environment, said premises and the people or assets contained in such premises.

TENTH: The exhibitor agrees to remove all elements used for the set-up and operation of the booth on the dates established in the Exhibitor Manual (September 11 and 13, 2011) and during the hours specified to do so.

ELEVENTH: The exhibitor is absolutely forbidden to carry out any advertising not related to the booth activity which may differ from the purpose of the event. Under this clause, the Executive Committee may proceed to the immediate cancellation of the granted authorization to exhibit. This provision also makes it possible to take any action already provided for or that the Committee may deem convenient.

CITY OF BUENOS AIRES, August , 2011

Signed by:

Printed name:
Identity card
No.:

4.2. BOOTH REQUEST FORM

BOOTH REGISTRATION REQUEST

REGISTRATION DEADLINE (Until July 03, 2011):

1. COMPANY DATA

- a. Company Name:
- b. Business Activity:
- c. Address:
- d. Phone / Fax Number:
- e. Website:

2. DATA OF THE BOOTH'S RESPONSIBLE STAFF.

	NAME AND LAST NAME	Identity Card No.	PHONE No.	E-MAIL
Person in Charge				
Assistants (*)			--	--

(*) One line to be used for each Booth assistant. This table may be broadened accordingly.

3. DATA OF COMPANY'S PARTICIPATING STAFF

No.	NAME AND LAST NAME	POSITION	Identity Card No. (*)	PHONE No.	E-MAIL

(*) DNI (Identity Card) or Passport Number.

4. DATA OF PERSONNEL ASSIGNED FOR BOOTH SET-UP AND DISMANTLING (If the service offered is not used).

	NAME AND LAST NAME	Identity Card No.	PHONE No.	E-MAIL
Person in charge				
Assistants (*)				

(*) One line to be used for each Booth assistant. This table may be broadened accordingly.

5. DIMENSIONS OF REQUESTED BOOTH AND CHARACTERISTICS

SIZES

COVERED UNCOVERED

ELECTRIC POWER REQUESTED

PRODUCTS TO BE EXHIBITED:

REMARKS: (Include any other important data about the company or the product you wish to highlight.)

Company's Authority Signature: _____
Print Name: _____

NOTE:

Submission or delivery of this application does not imply the automatic awarding of the request. Its confirmation shall be communicated by phone or e-mail to your representative.

COMMUNICATIONS

5.1. TELEPHONE NUMBERS

ORGANIZATION	PHONE NUMBER
Defense Ministry switchboard	4346-8800.
SINPRODE Director's Office (Executive Director)	4346-8800 – Ext 4344
Executive Secretary	4346-8800 – Ext 4341
Working Committee No. 1 (Registration and Accreditation)	4346-8800 – Ext 4338/4339
Working Committee No. 2 (Exhibition Booths)	4346-8800 – Ext 4338/4339

5.2. WEBSITES

ORGANIZATION	WEB SITE
SINPRODE:	www.sinprode.mil.ar
Centro Costa SALGUERO	www.ccs.com.ar

5.3. E-MAIL

1. informes@sinprode.mil.ar